

SUDBOROUGH PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Wednesday 8th April 2020

Councillors Present	Robert Dixon, Jacqui Colbourne, Jenny Innes (Chair) Angela McNally and David Neale
Also Present	Sue Cook (Clerk)

20/029 **There were no Apologies**

20/030 **Cllr Colbourne Declared an interest in all things planning.**

20/031 **No members of the Public attended the meeting**

20/032 **Minutes of the meetings held on 22nd January 19th February and 11th March were approved as a true record and signed electronically.**

20/033 **Matters arising:**

- a) Cllr Dixon has applied for **Pathfinder II** resilient scheme. There will be a survey carried out to highlight potential flooding problems based on this report funding up to £3000 could be made available to purchase items to help alleviate the flooding issues.
- b) **Asset of the Community.** With the Vane Arms now closed, due to COVID-19 it is unlikely to reopen. Most of the flyers were hand delivered to residents prior to COVID-19 restrictions. The Clerk confirmed that she has received 8 responses all in favour of trying to keep it open with a total funding of £32K being promised either as donations or as investments. With the housing market on hold and the brewery isn't actively marketing the property for the time being. It was agreed that this does need more thought as to the way forward, with maybe another flyer which has both revised date for response and revised wording.
- c) **Cowthick.** The Development Control Committee Meeting due to be held on 23rd March was postponed. The Planning Office has made their report public. Cllr Colbourne proposed that a letter be sent to all the Parish Councils along the A6116 corridor asking if they would be prepared to contribute £500 towards the cost of employing a Planning Consultant who would look into the report in great detail, with the view of submitting their report to CBC prior to the Development Control Committee Meeting, the proposal was seconded by Cllr Neale and agreed by everyone. It was resolved that the Parish Council would contribute £500 towards the cost of the report.
- d) **Road Sweeping/Drain Clearing:** Cllr Neale reported that the drains will not be cleared until the normal maintenance is carried out in June.
- e) **Bridge Repairs:** Cllr Neale as once again reported the state of the bridge to Fix My Street has it has deteriorated in the last few weeks. The structural engineer will inspect it again in June. The Clerk believes that this will come under the Pathfinder II survey.
- f) **Grass Cutting and Verge Repairs:** it was agreed to accept the quote for grass cutting of £123 per cut but not to have the verges repaired as it is believed that the verges will reinstate themselves. The Clerk to contact Mowerman Grounds Maintenance to get the verges cut as soon as possible.
- g) The Clerk confirmed that NCLAC have no problem with the Parish Council taking over the publishing of the **Link Newsletter**. It was agreed that there needs to be a statement on each publication that it is published by Sudborough Parish Council and that prior to each publication needs to be scrutinised by the Parish Council. Cllr Dixon agreed to scrutinise each publication and the Clerk agreed to draft up an editorial guideline policy.

h) **To Improve communications to residents** it was suggested that perhaps the Parish Council should use the same email addresses as used for the village news, providing permission is gained from the email address owners, observing the Data Protection guidelines. Cllr Dixon agreed to contact everyone via the village news email account for permission.

i) **Parish Council Elections** have been postponed until May 2021 along with the Unitary Elections and Northamptonshire Police & Crime Commissioner Elections

20/034 Coronavirus: Chris Featherstone has set up a Village Support Line which has been circulated via email to all residents along with other various updates and these items are also available on the website. A Rota has been set up for collecting shopping and prescriptions.

20/035 75th Anniversary of VE Day the celebrations have been postponed until later in the year, when it has been suggested that there is a Service of Thanksgiving following by refreshments in the Francis Giffin Hall.

20/036 Harpers Brook/Flood Working Group: No meetings have taken place or are currently planned.

20/037 Refurbishment of telephone box: - the new glass has been fitted and Cllr Neale is contacting the painter so that it can be painted which will complete the project.

20/038 Correspondence – The following items of Correspondence had been circulated to the Councillors prior to this meeting with no further action required:

- a) Northamptonshire's Community Resilience Service launches new Coronavirus Support Line
- b) ENC & NCC Changes to Services
- c) NCALC Updates
- d) CPRE Updates
- e) Joint Standards Complaints Committee
- f) NCALC Membership Survey

20/039 Planning Matters:

a) There were no objections to 20/00174/FUL single storey extension at School House, Main Street
Outstanding Planning Application

- a. 19/01909/FUL –detached single storey loggia and DIP pool at Brook House, Main Street – awaiting decision.

20/040 Finance

a. **The Bank Statement.** The March bank statement is not available at the moment, Cllr Innes to provide a copy to the Clerk so that Year End can be completed in preparation for the Internal Audit.

b. **The following invoices were approved for payment in line with relevant legislations.** These payments could not be made due to Barclays not supplying the Parish Council with a new cheque book despite several requests for one. Both Cllr Innes and Cllr Neale will attempt to make online payments.

Payee	Reason	Cheque No.	Amount	Power
E-on	Street Lighting	DD	£128.13	PCAct 1957
Sue Cook	Salary and Expenses		£245.99	LGA1972 s112
HMRC	PAYE		£211.20	LGA1972 s112
David Neale	Refurb of Telephone Box		£611.50	S137
NCALC	Training Course for Cllr Dixon		£42.00	

20/041 The were no items raised from the previous meeting not dealt with elsewhere on the Agenda.

20/042 There were no Future Agenda Items

20/043 **Date of the next Full Parish Council Meeting:** Wednesday 20th May 2020, this meeting will include the Annual Parish Meeting, Annual Parish Council Meeting and Parish Council Meeting

There being no further business, the Chairman closed the meeting at 9:20 p.m.

Confirmed that the minutes are a true and accurate record

Chairman

Dated

DRAFT